



**PROJECT SITE REGISTRATION FORM**

Arlington Chamber Volunteer Day is produced by the Arlington Chamber’s Community Action Committee and connects Arlington businesses to Chamber member nonprofits for a few hours of assistance. Nonprofit organizations interested in receiving assistance from volunteers on this day should complete this form and return to the Chamber office.

- Yes! My nonprofit would like to be a project site for **Arlington Chamber Volunteer Day 2021** on **Tuesday, April 20**.  
Volunteers will be available from **1:00 - 4:00 p.m.**

Organization: \_\_\_\_\_

Project Site Address: \_\_\_\_\_

Contact Person(s): \_\_\_\_\_

Office Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Please describe your hands-on project. What will the volunteers be doing? Can this project be entirely virtual? Please specify.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Minimum # of Volunteers Needed: \_\_\_\_\_ Maximum # of Volunteers Needed: \_\_\_\_\_

**Note:** A member of the Chamber’s staff will follow up with you to confirm your project arrangements. Non-profit organizations are responsible for furnishing any equipment necessary to perform the project (e.g., paint and brushes, landscaping tools, etc.). **If suggesting an *outdoor* volunteer activity, organizations should provide a back-up *indoor* project in case of inclement weather.**

Please submit this form using one of the methods below by 5:00 p.m. on **Friday, April 2**. For questions, contact Dan Reilly, Events Manager at (703) 525-2400.

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